## H. Pfanstiel Hardware Co., Inc.

TEL: (845) 482-4445 FAX: (845) 482-3226

**HOW TO ORDER:** To minimize errors, please use the following guide: On handed levers, use LH for left hand or RH for right hand with the item number – (i.e. – 1206LH). Dummy trim is used on the inactive door using the symbol DM – (i.e. – 1206LHxDM). For other than the standard finish, use the finish symbol (from chart below) with the item number – (i.e. – 1206LHxHP15xDM). Where special cutting or drilling is required, an accompanying sketch or blueprint will expedite your order.

**PRICES:** All orders are accepted subject to prices prevailing at time of shipment. There will be a \$5.00 handling charge applied to any order that nets under \$25.00. All prices F.O.B.

**FINISHES:** All hardware is manufactured to ship in the polished brass and lacquered finish, HP-1. Listed below are special finishes available. The finish charge is calculated per item by the percentage shown below, or at the minimum charge of \$2.50 per item, whichever is greater, for all finishes other than HP-1 (polished brass). A minimum charge of \$25.00 per order will be applied for all \*plated finishes. (\*see below)

HP-1	Brass - Polished	N/C	*HP-11A	Gold Plated - Polished	Call
HP-2	Brass – Satin	20%	*HP-12	Gold Plated - Satin Antique	Call
HP-3	Antique Light English	30%	HP-13	Black - Flat	20%
HP-4	Antique Dark/Polished Highlights	30%	HP-14	Black w/ Brass Highlights	40%
*HP-6	Chrome Plated - Polished	50%	*HP-15	Nickel Plated - Satin	50%
*HP-6	Chrome Plated – Satin	50%	*HP-15A	Nickel Plated - Polished	50%
*HP-7	Chrome Plated – Satin Antique	60%	*HP-16	Nickel Plated -	
HP-10	Gold – Imitation	20%		Satin Antique (Pewter)	60%
*HP-11	Gold Plated - Satin	Call	HP-17	Verdi	30%

SPECIAL CHARGES: Drilling/cutouts to mount bars, levers, knobs, or thumbturns on door plates: \$4.50 each. Cylinder cutouts: \$5.50 each. Emergency release, privacy button, or bit key cutouts: \$4.50 each. Receptacle cutouts on switch plates: \$5.00 each. Decora or GFI cutouts: \$10.00 each. Butting charge for plates: \$7.50. Back-to-back mounting charge for door pulls: \$10.00/pair. Back-to-back mounting set screws in levers or knobs: \$5.00.

**CUSTOM WORK:** Special work and designs are gladly accepted by the manufacturer. Where practicable, we will alter or modify our products, (such as towel bars, bar pulls, etc.), to suit your requirements. Prices on application.

**CANCELLATION:** Orders accepted for immediate or deferred shipment, or special goods in process of manufacture or ready for shipment, are not subject to cancellation.

**CRATING CHARGES:** For items that must be crated, we charge a minimum of \$30.00. Customers will be notified before manufacture of these items as to this necessity.

**<u>DELIVERIES:</u>** The manufacturer, at its option, has the right to deliver goods immediately, or within a reasonable period of time, subject to strikes, acts of God, or causes beyond its control.

**CLAIMS:** The carrier accepts merchandise in good order for shipment, with all parcels fully insured. All claims for damages or loss must be made to the delivering carrier by the consignee within 7 days of receipt of merchandise.

**RETURNS:** No return packages will be accepted without a Returned Goods Authorization. All returns must be authorized within 30 days of receipt of merchandise. Items with special finishes, or items fabricated to order, are not returnable. Careful handling of brass goods is essential. Merchandise not received in first class condition is not acceptable. A 25% handling charge will be applied to all returned merchandise.

**PRODUCT CHANGES:** The manufacturer reserves the right to change or modify its products without notice.